



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

Please return your completed applications, letter(s) of evaluation, personal statement(s) and proof of graduation to:

Mr. Michael Scaduto, Room 1280 North Hall
no later than **March 14, 2011.**

Graduation Awards Application

Please check the appropriate award for which you are applying:

- The Leonard E. Reisman Award
 The Scholarship and Service Award
 The Distinguished Service Awards
 The Graduate Student Service Award
 The Howard Mann Humanitarian Award

Please type. Carefully read the award criteria before you complete this application. If you wish to elaborate upon any of the answers, attach a separate sheet of paper and indicate the category for which you are adding extra information.

NAME: _____

SOCIAL SECURITY NO: _____

HOME ADDRESS: _____

STREET

APT.

CITY

STATE

ZIP CODE

TELEPHONE: _____ E-MAIL: _____

TRANSFER STUDENTS PLEASE COMPLETE THIS SECTION.

Date of entry to John Jay College: _____ Number of credits accepted: _____

Previous college (s) attended: _____

Degree awarded: _____

EXTRACURRICULAR ACTIVITIES-JOHN JAY COLLEGE ONLY

List only unpaid activities in this section. Do not include internships. A C.V. or resume can also be included.

ACTIVITY/ORGANIZATION	SPECIFIC ROLE	YEAR(S) From /To
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___

SPORTS/TEAM PHYSICAL EDUCATION	SPECIFIC ROLE	YEAR(S) From /To
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___

OUTSIDE EXTRACURRICULAR ACTIVITIES/ORGANIZATION	SPECIFIC ROLE	YEAR(S) From /To
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___
_____	_____	___/___

SCHOLASTIC ACHIEVEMENTS, SCHOLARSHIPS, AWARDS, HONOR SOCIETIES
(JOHN JAY/CUNY ONLY)

TYPE OF AWARD

YEAR

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

EMPLOYMENT RECORD

(Include any paid activities at John Jay as well as outside employment, starting with the most recent.)

POSITION

YEAR

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

LETTERS OF RECOMMENDATION

It is your responsibility to obtain two (2) letters of recommendation from individuals who can attest to your academic achievement and contributions to the College and /or Community.

Please note: At least one letter must be from a member of the faculty and only one letter may be submitted from a member of the Division of Student Development.

List your references below:

NAME

DEPARTMENT

1. _____ / _____

2. _____ / _____



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

LETTER OF RECOMMENDATION FOR GRADUATION AWARDS

I, _____ hereby request _____ to complete this form.
(Name of Applicant) (Name of Evaluator)

I am aware of the right afforded by the Federal Educational Rights and Privacy Act of 1974 (FERPA), as amended, and hereby waive my right to examine the content of this letter, provided that it is used solely for the purpose for which it is requested.

If you do not choose to waive your rights, do not sign this form.

Applicant's Signature

Date

**TO BE COMPLETED BY EVALUATOR AND RETURNED TO APPLICANT
(Application deadline is March 14, 2011)**

Please type your evaluation of the above named student identifying his/ her academic abilities and service contributions to the College and/or Community. Please use official letterhead and attach your letter of recommendation to this form.

_____/_____
Signature of the Evaluator Date

Name of Evaluator: _____

Title/ Position: _____

Department: _____



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

LETTER OF RECOMMENDATION FOR GRADUATION AWARDS

I, _____ hereby request _____ to complete this form.
(Name of Applicant) (Name of Evaluator)

I am aware of the right afforded by the Federal Educational Rights and Privacy Act of 1974 (FERPA), as amended, and hereby waive my right to examine the content of this letter, provided that it is used solely for the purpose for which it is requested.

If you do not choose to waive your rights, do not sign this form.

Applicant's Signature

Date

**TO BE COMPLETED BY EVALUATOR AND RETURNED TO APPLICANT
(Application deadline is March 14, 2011)**

Please type your evaluation of the above named student identifying his/ her academic abilities and service contributions to the College and/or Community. Please use official letterhead and attach your letter of recommendation to this form.

_____/_____
Signature of the Evaluator Date

Name of Evaluator: _____

Title/ Position: _____

Department: _____



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

Applicant's Statement

Name of Applicant: _____

Please check the appropriate award for which you are applying:

- _____ The Leonard E. Reisman Award
- _____ The Scholarship and Service Award
- _____ The Distinguished Service Awards
- _____ The Graduate Student Service Award
- _____ The Howard Mann Humanitarian Award

PERSONAL STATEMENT

Please discuss the following in a 400-word personal statement:

- How the John Jay community has benefited from your service to the College
- How you personally benefited from volunteering your time and talents
- Your academic achievements
- Your future educational goals and career interests

You should also include a brief biographical statement (100 words or less)

PROOF OF GRADUATION

Please include a copy of your "Application for Graduation" with this application

AFFIRMATION

I affirm that, to the best of my knowledge, all information and statements provided in this application is complete and accurate. I agree to submit required materials. I understand that failure to do so will disqualify me from consideration for an award. I further understand that any false or misleading information or statements will disqualify me from further consideration for an award.

Applicant's Signature

Date