



**JOHN JAY COLLEGE**  
 THE CITY UNIVERSITY OF NEW YORK  
**OF CRIMINAL JUSTICE**

**OFFICE OF ACADEMIC AFFAIRS**

**POST-OBSERVATION CONFERENCE MEMORANDUM**

Department of :

**Observation Date:** \_\_\_\_\_  
 \_\_\_\_\_  
 Observer

Date filed with Chairperson: \_\_\_\_\_  
 \_\_\_\_\_  
 Department P&B Member or other assigned by Chairperson

\_\_\_\_\_  
 Candidate Rank Discussion Date  
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Observer's Signature: \_\_\_\_\_ Rank: \_\_\_\_\_

My signature below indicates that I have read the above memorandum. I understand that I may attach comments or rebuttals.

Observee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_