

CHECKLIST

for ADMISSIONS

To help you **register successfully** for the Fall 2010 semester, please go to **Steps to Enroll** at www.jjay.cuny.edu/stepstoenroll

⚠ PAY SPECIAL ATTENTION TO THESE ENROLLMENT STEPS!

■ **E-MAIL ACCOUNT** The College will communicate with you exclusively through your new John Jay email account. Thus, it is very important that you activate your account NOW so that you do not miss any important information that could delay your admission to the college. To set up your email, please go to the Steps to Enroll page at www.jjay.cuny.edu/stepstoenroll of the John Jay website.

■ **ADMISSIONS CONFIRMATION FORM** You will be receiving via your John Jay email address a web link asking you to confirm your acceptance at John Jay online. Please check your John Jay email for this notification.

■ **IMMUNIZATION REQUIREMENTS** Before you register for classes, you will need to download and submit to the Health Office the immunization forms noted on the Steps to Enroll page.

■ **TESTING INFORMATION** You will be receiving a letter from the CUNY Testing Office notifying you of the date and time to take the CUNY Assessment Test in Mathematics. This is for math placement purposes. Please contact the testing office if you need to reschedule. For general information on the CUNY Testing Program and sample questions, visit the John Jay website at www.jjay.cuny.edu/CAT. It is important that you prepare for this test and that you take it as soon as possible.

■ **FINANCIAL AID** If you have not yet applied for financial aid, please read this financial aid section noted on the Steps to Enroll page. Please note that you will need to complete your FAFSA application to determine financial aid eligibility by **June 1, 2010**.

■ **ADVISEMENT AND REGISTRATION** You will receive a letter inviting you to reserve your seat for the Advisement and Registration Session where you will register for fall classes. The letter will provide you with the available dates and steps to reserve your seat for Advisement and Registration. An email and RSVP link will be sent to you.

■ **FYE ACADEMIC PROGRAMS** John Jay offers several programs for first year students to ease your transition to college. To learn more about these programs visit the First Year Experience website at www.jjay.cuny.edu/fye/programs.

■ **ADMISSIONS INFORMATION** Upon graduation, please submit your original high school diploma to the Admissions Office. Wallet size diplomas cannot be accepted. Step 8 provides you with further details.

■ **HOUSING SERVICES** Students interested in housing options can contact:

- Education Housing Services www.studenthousing.org
- For additional information about housing, go to www.jjay.cuny.edu/housing