



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

PROVOST & SENIOR VICE PRESIDENT
OFFICE OF ACADEMIC AFFAIR

JANE P. BOWERS, PhD

MEMORANDUM

To: Faculty

From: Jane Bowers, Provost

Re: Academic Attire for Commencement 2010

Date: March 29, 2010

As you already know, our **Commencement 2010 will be held on Thursday, May 27, 2010 at the Theatre at Madison Square Garden**. There will be two Commencement Ceremonies – one in the morning and one in the afternoon – duplicating the successful ceremonies held last year.

10:30 am Ceremony:

Students receiving degrees in Computer Information Systems, Criminology, Deviant Behavior, English, Forensic Computing, Forensic Psychology, Forensic Science, International Criminal Justice, Judicial Studies, Justice Studies, Legal Studies, Mental Health Counseling, Political Science (Government) and Dispute Resolution Certificate.

3:30 pm Ceremony:

Students receiving degrees in Correctional Administration, Correctional Studies, Criminal Justice, Criminal Justice Administration and Planning, Economics, Fire Science, Police Studies, Protection Management, Public Administration, and Security Management.

For planning purposes, please inform me at commencement@jjay.cuny.edu which ceremony you will be attending so that we will have the appropriate number of seats on stage. You are welcome to attend both. If you are part of the procession, we ask that you wear a gown. If renting academic attire, please note the prices below. Though the form does not make it easy to select the attire of your preference, the price point you pay will insure that you receive the right package:

Doctoral Unit (Mortar Board Square Cap, Gown and Tassel) and Doctoral Hood – \$40.00

Doctoral Unit with a Tam (instead of the mortar board)- No Hood – \$28.00

Doctoral Unit with a Tam & Doctoral Hood- \$45.00

Master's Unit without Hood (Mortar Board Square Cap) – \$18.00

Master's Unit with Hood (Mortar Board Square Cap)- \$35.00

Order Forms will be placed in your mailbox by Wednesday 3/31/10, and if not additional copies will be available with your department's secretary/administrative support staff. Please submit completed forms and check (**made out to Jostens**) to your department secretary/administrator by **Wednesday, April 14, 2010** in order to guarantee the correct hood colors. Please also be very specific about which attire package you select as designated above. If you placed an order directly with Maribel Perez in my office, copies of that order will be available with your department secretary/administrator.

Please note, that the renting of academic attire will not be available at the Theatre at Madison Square Garden on the day of Commencement. **At the end of the ceremony/ceremonies academic attire must be returned.** A representative will be available to receive your academic attire in the faculty lounge at MSG.

I look forward to seeing you at Commencement 2010.